

Online Application for Enrollment Fee Exemption/Deferment and Tuition Fee Exemption User Manual for Students

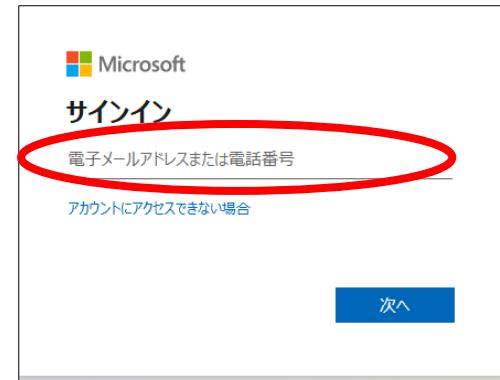
How to log in

1. Click on the URL for the online application (<https://forms.office.com/r/tUrn38jWjU>)
2. On the sign-in screen, enter your HU account (Student Number @hiroshima-u.ac.jp) and click the “次へ” button.

Be sure to sign in from your personal HU account (IMC account) as of the application reference date.
(1st semester: April 1, 2026, 2nd semester: October 1, 2026)

***Note that students who advance from our university must use the “new student number” account!!**

If you are automatically signed in with a different account, please check and find out how to do this yourself, such as clearing your browser's cache.



3. Enter the password and click the “サインイン” button.
4. Enter your response (No or Yes) about keeping your sign-in status.



How to make online application

1. Select the language (Japanese or English) and answer all questions.
2. Place a check mark in the “Send me an email receipt of my responses”.
3. Confirm your answers and click “Submit”.
4. Click on “Save my response” and save your response.

1. Language selection: 日本語 (Japanese) is selected. A red circle highlights the language dropdown.

2. Question 9: 9. これから免除・徴収猶予を受けようとする入學料・授業料について、既に納付していますか
Have you already paid the enrollment/tuition fees for which you are applying for exemption or deferment? * いいえ / No

10. Pledge: 10. 以下リンク先の誓約書の事項を遵守することを誓約しますか
Do you pledge to abide by the terms of the pledge linked below?
* <https://momiji.hiroshima-u.ac.jp/momiji-top/life/a9228a944d5fa5e3a862d44459f3f48757043a81.pdf>
 はい / Yes

3. Confirmation message: 回答が送信されました。
システム申請を完了したことを証明するため、今回の回答内容をご自身で、「回答を保存する」ボタンより必ず保存してください。
学生生活支援グループでシステム申請状況が確認できない場合、保存された回答内容を確認することができます。

Your message has been submitted.
Please be sure to save your response yourself by clicking on the "Save my response" button in order to prove that you have completed the online application.
If Student Services Group is unable to check the status of your system application, we may check your saved responses.

申請書類も申請期間内に提出してください。
申請期間内に「システム申請」及び「申請書類提出」の両方が完了していない場合、申請は無効となります。

Application documents must be submitted within the application period.
If both "Online Application" and "Submission of Application Documents" are not completed within the application period, the application will be considered invalid.

Important thing you can do next
4. Save my response

Notes

- Please make sure that your answer is correct, as you can only answer once.
- If the form is not completed within the online application period, the application will be invalid, regardless of whether or not the application documents have been submitted.
- If you have any questions, please inquire before the end of the online application period.
- If you have any questions, please use the contact form below.

<https://forms.office.com/r/vK5EmkBjgD>

Inquiry: Student Services Group (Tuition Fee Exemption)
gkeizai-group@office.hiroshima-u.ac.jp