

【For Privately Financed International Students】 Application Form for Continuing Applicants

Continuation Conditions

Only student who meet all of the "Continuation Conditions" can omit the documents submitted for the **second semester**.

Please confirm the following conditions and check the box.

- ☐ You have completed application for tuition fee exemption for the **first semester of the current academic year**.
(Completion of application means that both "document submission" and "online application" have been completed.)

☐ You are not a student enrolled (including internal advance) in **October of current academic year**.

☐ You haven't change the application category from the **first semester of the current academic year**.

☐ You haven't withdrawn the application for tuition fee exemption for the **first semester of the current academic year**.
(If the exemption under another system is decided, it will be treated as a withdrawal.)

If you meet the Continuation Conditions above, please check the box for "Required Documents" and "Checklist of Changes" below.

Required Documents

- ☐ **【All】** [Form 12] Application Form for Continuing Applicants

☐ **【All】** Income taxation certificates of the applicant and the household supporter (the latest certificate **updated in June, 2025**)

☐ **【If any changes to the application after the first semester's reference date】** Documents required as a result of the changes (see below)

Checklist of Changes

Household Situations (The period: **From the first semester's application (April 1) to the second semester's application (October 1)**)

Questions	Check		Documents required in cas of "Yes"
Has there been a change in the household supporter(s)/household member(s) during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 1] Record of Family ●[Form 10] Declaration regarding dependents (Fill in name, address, employment place of the person and date)
Has there been any increase or decrease in the number of high school students or above during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Photocopy of Student ID card or Certificate of enrollment (original) ●[Form 1] Record of Family
Has any person received a new disability certificate during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Photocopy of Physical Disability Certificate, Rehabilitation Certificate etc. *Name, certificate number, name of disability, and level (grade) of disability
【Only students with father/mother in Japan】 Has your householder become a single-parent household due to changes in the household supporter(s) during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●One of the certificates that show widow(er) or single parent (Income taxation certificate(original), withholding tax certificate, or tax return) or Family register (original)
Has there been a change in the school commute classification for the applicant/ high school students or above during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 1] Record of Family
【For graduate students exceeding the standard term of study for thesis preparation】 Is this your first semester beyond the standard term of study?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 7] Supervisor's Statement (original)
Has there been a change in your housing costs due to relocation or other reasons?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 4] Budget Report Sheet (original) ●Photocopy of Apartment Lease Contract ●Photocopy of Residence card (with new address)
Have you started living together with friends etc. during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 4] Budget Report Sheet (original) ●Photocopy of Apartment Lease Contract ●Photocopy of Residence card of the roommate
Has there been a sudden change in household finances? *Please refer to page 14 in application guide.	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	*Please refer to page 14 in application guide.

【Note】 **If you will be out of Japan** after submitting the application documents due to a temporary return to home country, etc., please fill in the following information.

Period of absence : From (year/month/day) / / to / /

Reason :

(Please turn over)

Student ID number

Income Situations (The period : From the first semester's application (April 1) to the second semester's application (October 1))

Questions	Check		Documents required in cas of "Yes"
Have you (and/or your householder(s)) received acceptance for any of the fellowships during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Notification of Decision or Certificate of Approval (NEW SPRING/ Next-Generation AI/ Female Graduate Students) ●[Form 4] Budget Report Sheet (original)
Has the fellowship entitlement period ended during the above period? *Please fill out details in parentheses on the right.	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 4] Budget Report Sheet (original) (Name of scholarships · Who :)
Have you (and/or your householder(s)) started to receive any scholarships during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Documents showing the amount and duration of benefits received (Notification, certificate, etc.) ●[Form 4] Budget Report Sheet (original)
Did you (and/or your householder(s)) stop receiving any scholarships during the above period? *Please fill out details in parentheses on the right.	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 4] Budget Report Sheet (original) (Name of scholarships · Who :)
Did you (and/or your householder(s)) get a job during the above period? (Excluding part-time jobs)	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 5] Certificate of (estimated) salary payment (original)
Did you (and/or your householder(s)) leave your employment during the above period? (Excluding part-time jobs)	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Something that shows the date of retirement (ex. Withholding Tax Certificate or Employee release form1 etc.)
Did you (and/or your householder(s)) change employment status during the above period? (Excluding part-time jobs)	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 6] Certificate of (planned) change of employment status (original)
Did you (and/or your householder(s)) start a new self-employment business during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Photocopy of notification of opening a business *Receipt number or receipt stamp is always required. ●[Form9] List of income amounts (original) ●Books of account for the last 3months
Did you (and/or your householder(s)) go out of business during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Photocopy of notification of discontinuance of business *Receipt number or receipt stamp is always required.
Did you (and/or your householder(s)) start to receive a pension during the above period? (Excluding changes in pension amounts)	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Latest pension payment notice or Latest pension amount determination notice
Did you (and/or your householder(s)) stop receiving a pension during the above period? (Excluding changes in pension amounts)	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Something that pension payment have ended.
Did you (and/or your householder(s)) start to receive any allowances and benefit during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Certificate stating name, the amount of money received and the period of receipt
Did you (and/or your householder(s)) stop receiving any allowances and benefit during the above period? *Please fill out details in parentheses on the right.	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	(What kind of allowances/benefits · Who :)
Did you (and/or your householder(s)) start to receive employment insurance / unemployment benefits during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Employment Insurance Beneficiary Certificate (both sides), page 1-4
Did you (and/or your householder(s)) stop receiving employment insurance / unemployment benefits during the above period?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●Employment Insurance Beneficiary Certificate (both sides), page 1-4
Does one or more of the above questions in "Income Situations" apply to "Yes"?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 4] Budget Report Sheet (original)
Have there been any other changes during the above period ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes→	<ul style="list-style-type: none"> ●[Form 10] Declaration regarding dependents

***Documents not listed above may be required depending on the family's financial situation and for other reasons.**

Student ID number	
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Example

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Period of absence : From (year/month/day) **20XX / 8 / 5** to **20XX / 9 / 20**
Reason : **Temporary return to home country**

(Please turn over)

Student ID number

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