

**For students who are transferring to “the Program for Developing and Supporting the Next-Generation of Innovative Researchers at Hiroshima University (NEW SPRING)” from “Hiroshima University Graduate School Research Fellowship” and wish to apply for tuition fee exemption for the first semester of AY2024**

Those who wish to apply for tuition fee exemption for the first semester of AY2024 should submit the application documents in the following manner.

The payment of the tuition fee will be temporarily deferred for applicants of exemption.

**Do not pay the fees until the results are announced.** (Refer to Application Guide p.8)

## 1. Application Guide & Application Forms

**【Application Guide】** Please refer to [this page](#).

\*The “Online Application” described on page 6 and 7 is not required. Please submit your application documents in the following manner.

**【Application Forms】** Please refer to [this page](#).

## 2. How to apply

Please prepare the required documents listed in the “Application Guide” (page 11-14) and submit them as follow. Please note that only the student himself/herself can submit the documents.

### 【Submission Period】

Monday, April 22, 2024 8:30 – Wednesday, May 8, 2024 17:15 (strict deadline)

\*If there are any documents that cannot be submitted in time for the deadline, please be sure to consult with us in advance.

### 【Place for Submission】

Submit your documents by one of the following methods

- [Higashi-Hiroshima] Bring to the Student Services Group (Tuition Fee Exemption), Student Plaza 3F  
\*Identification with student ID card.
- [Kasumi] Bring to Kasumi Student Support Office \*Identification with student ID card.
- Send via post using a traceable method such as Letter Pack.  
\*Must be postmarked by the deadline. See “4. Contact Information” for mailing address.

## 3. Notes

Tuition fee exemption applications must be submitted **each semester**.

If you are planning to apply for tuition fee exemption for the second semester of AY2024, please note that you need “**Online Application**” and “**Submission of application documents**” during **the application period for current students** on the following website.

<https://momiji.hiroshima-u.ac.jp/momiji->

[top/en/life/enrollment fee exemptiondeferment and tuition fee exemption.html](https://momiji.hiroshima-u.ac.jp/momiji-top/en/life/enrollment_fee_exemptiondeferment_and_tuition_fee_exemption.html)

(The specific schedule for the second semester of AY2024 will be updated around mid-July.)

## 4. Contact Information

Student Services Group (Section in Charge of Tuition Fee Exemption)  
Department of Educational Affairs, Education Office, Hiroshima University  
Email: [gkeizai-group@office.hiroshima-u.ac.jp](mailto:gkeizai-group@office.hiroshima-u.ac.jp)

(When inquiring by e-mail, please include your student number, name, and the name of your graduate school.)