

○Handling of classes in the case of announcement of weather warnings, suspension of public transportation, accidents/incidents, or ballistic missile launches

February 13, 2012

Approved by the Executive Vice President (Education)

The handling of classes (including end of term examinations) in the case of the announcement of weather warnings, suspension of public transportation, accidents/incidents, or ballistic missile launches, shall be as follows.

Ch.1 The handling of cancellation of classes in the case of simultaneous cancellation of classes (including classes on Saturdays)

1.The simultaneous cancellation of classes without judgement by the Executive Vice President of Education and Peacebuilding (hereinafter referred to as “executive”)

(1) When emergency warnings are issued from Hiroshima local meteorological observatory for either Naka-ku, Hiroshima City, Minami-ku, Hiroshima City or Higashihiroshima City, all classes in campuses in those cities shall be cancelled. When only emergency warnings against storm surge or high waves are issued in Higashihiroshima, simultaneous cancellation shall not be conducted.

(2) If a ballistic missile hits Hiroshima Prefecture, all classes on all campuses shall be simultaneously cancelled.

2. Simultaneous cancellation of classes with executive judgement

In the following cases, all classes at the campus on the day shall be cancelled if the executive judges that it is difficult to hold classes at each campus. When all classes at Kasumi campus (Higashisenda campus) are cancelled because of the following (1) to (4) conditions, all classes at Higashisenda campus (Kasumi campus) shall be cancelled also.

The guidance of the range of class periods and decision time of simultaneous cancellation of classes are as shown in 3.

(1) when any warnings of heavy rain, flood, heavy snow, storm or snow-storm are issued for either Naka-ku, Hiroshima City, Minami-ku, Hiroshima City or Higashihiroshima City by Hiroshima local meteorological observatory

(2) when any warnings of heavy rain, flood, heavy snow, storm or snow-storm are expected to be issued for either Naka-ku, Hiroshima City, Minami-ku, Hiroshima City or Higashihiroshima City because of an approaching typhoon

(3) when public transportation including the JR Sanyo-line is cancelled due to accidents, heavy rainfall and/or other natural disasters or strikes

(4) when it is necessary to guarantee the safety of students and staff, such as when there is a danger of a ballistic missile or fragments of a destroyed ballistic missile dropping on regions including Hiroshima Prefecture

(5) when it becomes difficult for students or staff to commute to the university

(6) when, due to other incidents or accidents, entering the university becomes forbidden.

3. Guidance on the range of class periods and decision time of simultaneous cancellation of classes

Range of class periods	Decision time
Classes starting from 8:45 to 12:10	By around 06:45
Classes starting from 12:50 to 17:05	By around 10:50
Classes starting from 17:30 to 19:40	By around 16:00

4. Special cases in which classes will be conducted during the simultaneous cancellation of classes

Special cases in which classes will be conducted during the simultaneous cancellation of classes are as follows:

(1) When the classes are not conducted in the campuses affected by the simultaneous cancellation of classes, such as internships, field work and volunteer activities, and when the head of department decides that the safety of the students can be guaranteed, those classes can be conducted.

(2) When classes are conducted using an interactive system and only the campus to which the class is delivered is subject to the simultaneous cancellation of classes, the classes on the campus from which the class is delivered can be conducted if the head of department decides that there will be no disadvantage to students by distributing the materials of the day to students or asking them to submit reports.

(3) Online classes that fall under one of the following conditions, can be held at the discretion of the dean (or the equivalent) of each department. In this case, teachers in charge shall communicate any necessary information on such classes to the attending students so that they can avoid any disadvantage.

- Interactive online classes in which all students have confirmed they are able to attend such classes at home,
- On demand classes.

5. Rescission of the simultaneous cancellation of classes

If the executive judges that it is possible to conduct classes due to the lifting of weather warnings, the securing of safety on campus, the resumption of public transportation, etc., the cancellation of classes shall be rescinded, and the executive shall decide the day and time when classes will resume.

Ch.2 Handling except for Ch.1

Based on the handling outlined in Ch.1, the head of department shall decide whether classes should be cancelled or not, and promptly report the decision to executives.

Ch.3 Others

In spite of Ch.2, if the executive decides it is difficult to hold classes, classes will be cancelled.

Ch.4 Application

This handling shall be applied from January 23, 2024.