The TOEIC® Listening & Reading Test in Institutional Program(Online) takes about 1 hour. Your score will be displayed immediately after completing the test.

*There is no change in test time when taking the TOEIC® Listening & Reading Test (TOEIC L&R) (in Secure Program <SP> and Institutional Program <IP>) that uses the mark sheet method.
*The name of the test on the test screen is "TOEIC® Listening & Reading Test Multi-Stage Adaptive Version".

TOEIC® L&R in IP (Online) Overview

Listening
45 questions / approx. 25 min.
5-495 points

+

Reading
45 questions / 37 min.
5-495 points

90 questions / approx. **1** hour
10～990 points
(Scores are in 5-point increments.)

The meaning of the score is the same as that of the mark sheet method.

*Abilities Measured (percentage of correct answers per ability type) are not included in the test results.

The TOEIC® L&R in IP (Online) incorporates the CAT (Computer Adaptive Test) mechanism.

◆ What is a CAT (Computer Adaptive Test)?
It is an adaptive test system that changes the test questions to be asked according to the ability of the examinee. In a CAT, ability is measured using only problems with difficulty levels determined according to the ability of each examinee.
Therefore, it is generally possible to calculate the examinee's ability (score) with a smaller number of questions (=shorter amount of time) than with a paper-based test.

TOEIC® L&R in IP(Online) Question Structure

In the TOEIC® L&R in IP(Online), the Listening and Reading sections each have a common set of questions (25 questions) in UNIT ONE.
In UNIT TWO, each examinee has a different set of questions (20 questions) given based on the correctness of their answers in UNIT ONE.

UNIT	Name of each part	No. of questions
Listening Section（approx. 25 minutes）		
UNIT ONE	Photographs	3
	Question-Response	4
	Conversations (with and without a visual image)	9
	Talks (with and without a visual image)	9
UNIT TWO	Question-Response	5
	Conversations (with and without a visual image)	9
	Talks (with and without a visual image)	6
Reading Section（37 minutes）		
UNIT ONE (approx. 23 minutes)	Incomplete Sentences	5
	Text Completion	4
	Reading Comprehension	16
UNIT TWO (approx. 14 minutes)	Incomplete Sentences	7
	Text Completion	4
	Reading Comprehension	9

*The question format is the same for each part with the same name.
*Even if you proceed to UNIT TWO before the allotted time in UNIT ONE has expired, that additional time will not be carried over to the allotted time for UNIT TWO.
*In the Reading section, you can check and correct answers to questions you have answered within the allotted test time of each UNIT. However, after proceeding to UNIT TWO, you cannot return to UNIT ONE.

If you have any questions or concerns, please call the TOEIC Program＜IP Test (Online)＞Help Desk.
*When making an inquiry, please tell the operator the name of your affiliated group.

✱toeic.

TOEIC ® Listening & Reading IP Test (Online) Guidelines

◆ Notes on taking the test

1. You can take the test anytime you like during the test period. Please be sure to finish the test by the last day of test period.
2. Please prepare headphones or earphones for the Listening section if necessary.
3. When the timer reaches zero (or you have clicked the "Finish Test" button), the test session is considered to be finished and will be scored.
   *Please note that if you close your browser without proceeding to the Score Display Screen, your test will not be scored.
4. Please check the following test operating environment.
   Please note that you cannot take the test on smartphones.
   *App installation is necessary if taking the test on iPad.

OS	Browser	Others
·Windows 10 (64-bit only) ·Windows 11 (64-bit)	·Google Chrome latest version ·Microsoft Edge latest version	\<Monitor resolution\> 1024×768 or higher is recommended.
·macOS 11 Big Sur ·macOS 12 Monterey ·macOS 13 Ventura ·macOS 14 Sonoma ·macOS 15 Sequoia	·Google Chrome latest version *Not compatible with Safari.	\<Screen size\> 14 inches or larger is recommended \<Recommended network environment\> LAN: 100Mbps for each PC Wi-Fi: 54 Mbps or higher. Up to 12 PCs per access point

*Windows/Microsoft Edge, macOS/Google Chrome are not included in the system requirements specified by ETS, the test developer. However, they are confirmed to operate by IIBC verification.

5. Please check the following test operating environment of your iPad. You cannot take the test on smartphones and other tablets.

モデル	OS	その他
·iPad 5th generation and later ·iPad Air 3rd generation and later ·iPad Pro 3rd generation and later ※Not recommended for iPad mini 　due to its small monitor size. ※Operation has not been verified 　for models before the above.	·latest Version	\<Monitor resolution\> 2048 × 1536 or higher is recommended. \<Network\> WiFi ※please refrain to use 4G network。

6. An Authorization Code is required to take the TOEIC Listening & Reading IP Test (Online). The code will be sent to the your Hirodai email address. Please keep the code as you may need it later.
7. Please note that you may not be able to take the test due to regular or emergency maintenance.
8. The test title that appears on the screen is TOEIC Listening & Reading Test Multi-Stage Adaptive Version.

◆ Test interruption and restart due to trouble

If you have a problem such as a computer malfunction during the test, close the tab and stop the test. After that, re-access the test website, enter the Authorization Code and log in using the procedure you used to start the exam. The "Resume Test" button will be displayed. Click the "Resume Test" button and the test will restart from where you interrupted.

◆ Prohibited acts

1. Providing, transferring or reselling your Authorization Code to a third party.
2. Recording (video/audio recording) or copying test items.
3. Leaking test items.
4. Cheating.
5. Sending harmful programs, etc.
6. Acts that violate laws, public order, or morals.
7. Any other acts that interfere with the system administrator or unjustly violate the rights of third parties.

◆ Disclaimer

The operator will not be responsible for any damage caused by the device or communication of the examinee, or any damage caused by the TOEIC Listening & Reading IP Test (Online) or any changes, suspensions, or abolitions of the site.

◆ How to take the TOEIC ® Listening & Reading Test in Institutional Program (Online)

■ 試験実施について

試験期間：2022年××月××日〜2022年××月××日
Authorization Code：×××××××××

試験期間内に下記URLへアクセスし、Authorization Codeとパスワードでログインしてください。

URL: https://area18.smp.ne.jp/area/p/nasj9mfqbk0qhlgm2/hikAfc/login.html

ログイン後、アンケートの入力が完了しますと、試験画面へ進めるようになります。
試験終了日の23:59まで受験いただけます。
ただし、団体ご担当者が指定する時刻で試験終了となる場合がありますので、ご所属団体からのご案内を必ず確認ください。

■ 受験後のテスト結果の確認手続きについて

> **Attention！**
> **The exam period is below.**
> 【2025/5/12（mon）〜2025/5/18（sun）】

Test site URL

---

1. Please check your inbox for the email from Hiroshima Univ.「受験者情報登録完了通知メール」" the email to confirm completion of your registration"（It will be sent around May.2)
   Access the URL mentioned in the email
   ※If taking the test on Mac, be sure to open the browser "Google Chrome"（Not compatible with Safari)

(ETS) TOEIC.

利用規約　プライバシーポリシー

TOEIC® Listening & Reading IPテスト（オンライン）受験者サイト

ログイン

パスワード再発行はこちら

Authorization

パスワード

ログイン

> **Can not take the test on smartphones and tablets except ipad ！**

---

2. Enter your Authorization Code and password and click「ログイン」"Login".
   ※Authorization Code → Mentioned in the text of the email
   ※Password →HU_TOEIC and your date of birth(8 digits figure)　ex：2005/4/1→HU_TOEIC20050401

登録情報

氏名（漢字）
氏名（カナ）
氏名
性別
生年
メー
受験
所属コード

> **Please don't change**
> **「受験番号」"Registration Number" and**
> **「所属コード」"Group Code"**

登録情報更新

アンケート回答/試験実施

(ETS) TOEIC.　　　　ログアウト

利用規約　｜　プライバシーポリシー

TOEIC® Program ＜IPテスト（オンライン）＞ 受験者サイト

TOP ＞ アンケートフォーム

アンケート回答完了

アンケートの登録が完了しました。
受験の前に以下の受験のしおりを必ず確認ください。

受験のしおり

【必ずお読みください】受験に関する注意事項とご案内

> **Confimation unnecessary**

受験終了に関する注意事項
試験終了後、画面を進めると、ご自身のスコアが画面に表示されます。
スコア表示画面まで進まずにブラウザ/アプリを閉じた場合、採点されません。
必ず、スコア表示画面でスコアを確認してからテストを終了してください。

受験に関するご案内
Authorizationコードを使用してテストを受験してください。

＜パソコンで受験する場合（推奨）＞
受験のしおりの動作環境を確認の上、以下の「受験する」ボタンを押してください。

受験する

【注意事項】
Macの場合、ブラウザはGoogle Chromeをお使いください。
Safariでは受験できません。
Google Chromeがない場合はGoogle Chromeをインストールした上で受験してください。

＜iPadで受験する場合＞
以下のApp Storeへのリンク先から専用アプリをiPadにインストールした上で、専用アプリで受験してください。
Safariなどのブラウザでは受験できません。インストールの手順はこちら。

App Store からダウンロード

【注意事項】
リモート試験官サービス（Zoom）をご利用の場合、iPadでの受験はできませんので、パソコンでの受験をお勧めします。

---

3. After confirming your registration information, click「アンケート回答／試験実施」"Answer Questionnaire/Exam". This button will be displayed after the start date of the test.
4. Please answer questionnaire.
5. Click「確認画面へ進む」"Proceed to confirmation screen"

6. Click「受験する」"Take the Exam"
   *Press the "App Store" button if taking the test on iPad.

◆ Screen images: Steps to starting the test
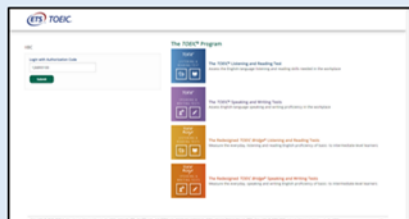
1. Enter your Authorization Code and click "SUBMIT".

2. Click "Start Test".

3. Click "Continue".

4. Accept the displayed agreement and select "Yes". Click "Next".

5. Some instructions are displayed. Click "Next".

6. Confirm prohibited acts and click "Next".
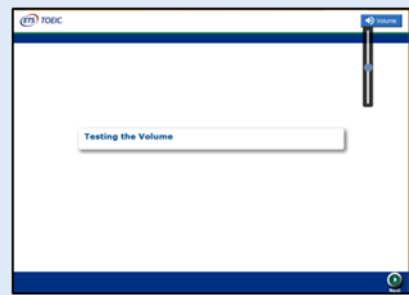
7. Click "Volume" in the upper right corner, move the cursor to adjust the volume, then click "Next".
*It may take 1 or 2 minutes for the test sound to be heard, depending on the internet environment. You might have troubles in the listening section, if you cannot hear the sound here.

8. Listen to the test instructions and click "Next".

9. The Listening section will begin.

Please follow the guidelines.
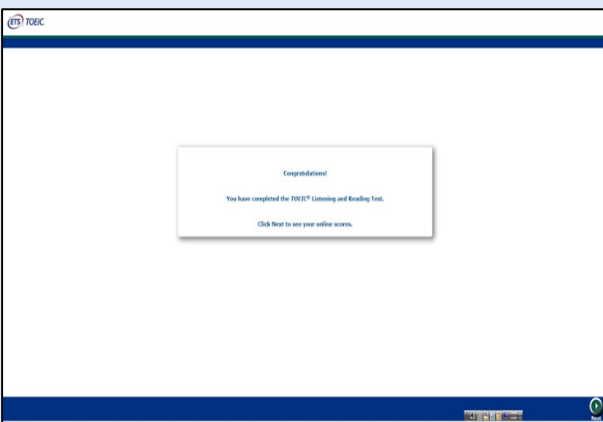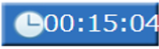
10. After all the tests are completed, the following screen will be displayed.Click "Next" and check your test results.
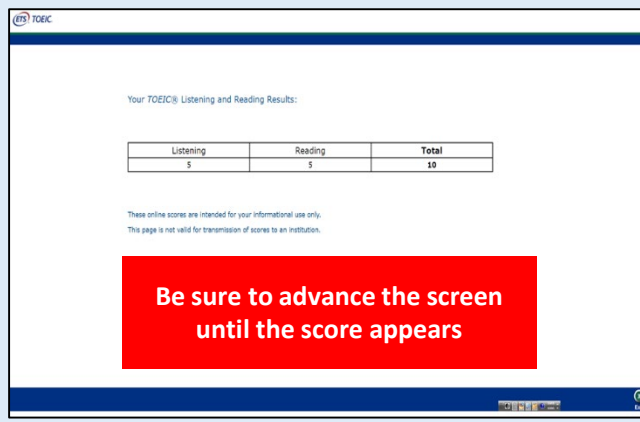
11. Check your score and click "Exit" to finish.
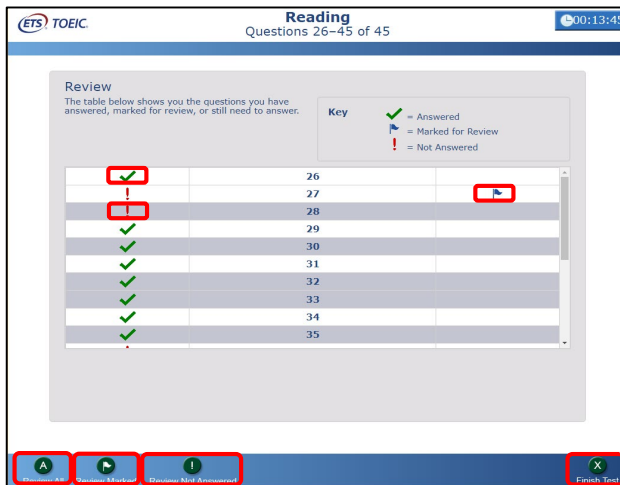
◆ **Reading section icon descriptions**

00:15:04	A countdown timer will appear in the right upper corner of the screen. Please pay attention to the displayed remaining time for each UNIT. Test sections (parts) without the timer display are not counted down. As the Reading section's test time for UNIT ONE is approximately 23 minutes and approximately 14 minutes for UNIT TWO, the remaining time displayed in the countdown timer when the test starts may not be exactly 23/14 minutes depending on which time you are taking the test.
Mark item for review	If you click the white checkbox, a checkmark will appear, and this will help you find the items you would like to review later. After proceeding to UNIT TWO, it is not possible to review items in UNIT ONE.
Review	You can open the tab of the item list. Please see the description of the Review screen on the next page for more information.
Back Next	You can move to the previous item with the "Back" button and to the next item with the "Next" button.

Review screen description

*There is a "Review" screen for each unit. Once you finish UNIT ONE, you cannot confirm or correct any items in UNIT ONE.
*Even if you proceed to UNIT TWO with time left in UNIT ONE, the remaining time in UNIT ONE will not be carried over to UNIT TWO.

On the UNIT ONE Review tab, "Next Unit" is displayed

✔	Appears on an item that has been answered
!	Appears on an item that remains unanswered
⚑	Displayed on an item that has been checked as "Mark item for review"
Review All	Back to the beginning of each UNIT (Directions page of "Incomplete Sentences")
Review Marked	Back to the first item that has marked as "Mark item for review". By clicking "Next" with this, you can review the only items that have marked as "Mark item for review"
Review Not Answered	Go back to the first unanswered item. You can review only unanswered items by clicking "Next".
Next Unit	Displayed on the UNIT ONE Review screen. If you click "Finish Unit" that appears after clicking "Next Unit", you can proceed to UNIT TWO even during the UNIT ONE test time. However, please note that once you proceed to UNIT TWO you will be unable to return to UNIT ONE. Furthermore, remaining time in UNIT ONE will not be carried over to UNIT TWO.
Finish Test	Displayed on the UNIT TWO Review screen. By clicking "Finish Test", you can finish the test even before the end time. Please note that once you click this, you will not be able to restart the test.

◆ **How to check the result**

◆ 重要 ◆ テスト結果取得通知 TOEIC Listening & Reading IPテスト（オンライン版）

---

1. Please check your email to get your test results.
Visit 「TOEIC Listening & Reading IP テスト（オンライン）受験者サイト」
(https://area18.smp.ne.jp/area/p/nasj9mfqbk0qhlgm2/hikAf
c/login.html),

2. Enter your Authorization Code and password and click "Login"
※Authorization Code → Mentioned in the text of the email
※Password →HU_TOEIC and your date of birth(8 digits figure)
　　　　　　 (ex：2005/4/1→HU_TOEIC20050401)

---

3. Click 「テスト結果確認」 "Confirm Test Results"

4. Check your test results

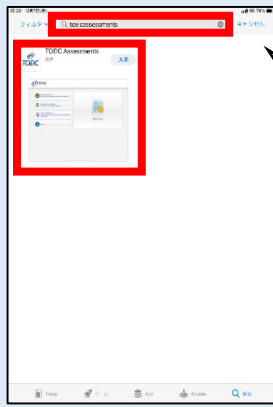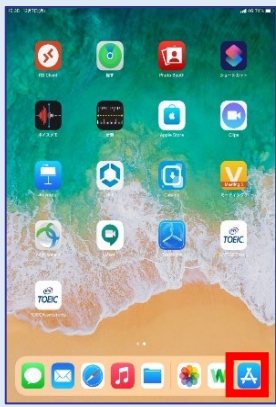**5. You can print out your test results in PDF format by clicking 「テスト結果印刷」 "Print Test Results". Please save the PDF file if necessary. Test results will be removed from the system at the end of the following month after the test. Please note that after this period, you will not be able to check your results.**
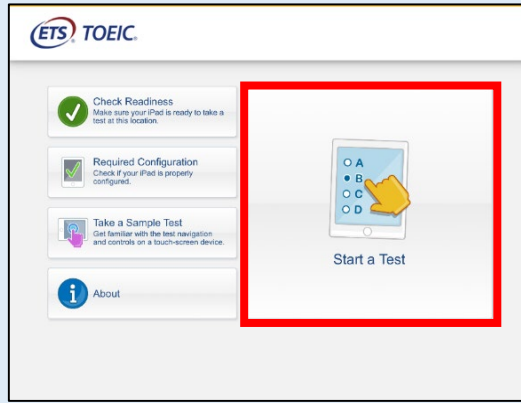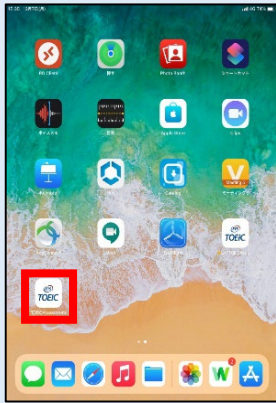
◆ **for take the test on iPad**
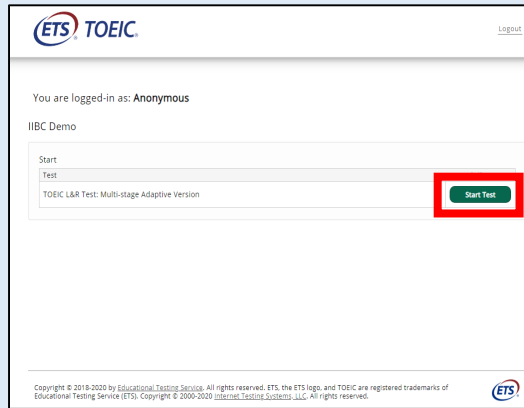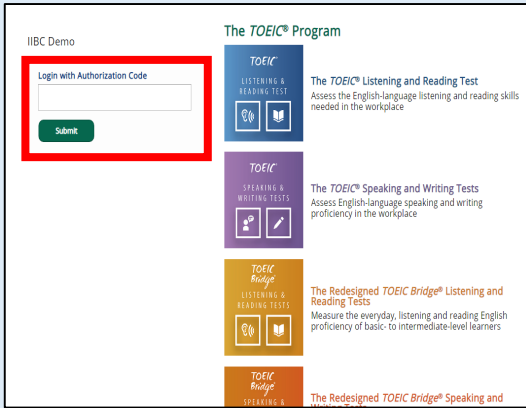
Please enter
TOEIC Assessments
in the search box

**Please note that abbreviate, you will not be able to find the app.

1. Please press the App Store and enter "TOEIC Assessments" in the search box. Install the app.

2. Start the app installed and press "Start a Test".
   **Please press "Yes" when displayed that restricts using the other apps and permission for use of mic.

3. After enter the Authorization Code and click "SUBMIT", press "Start Test". Please take the test following the screen.

◆ **Notes on taking the test**

1. Test interruption and restart due to trouble
   If you have a problem such as a tablet malfunction during the test, close the app and stop the test.
   After that, re-open the app, enter the Authorization Code and log in using the procedure you used to start the exam.
   The "Resume Test" button will be displayed. Click the "Resume Test"button and the test will restart from where you interrupted.

2. When the timer reaches zero (or you have clicked the "Finish Test" button), the test session is considered to be finished and will be scored.
   **Please note that if you close your browser without proceeding to the Score Display Screen, your test will not be scored.