

○Handling of Classes etc., in the Event of Weather Announcements, Suspension of Public Transportation, or Incidents/Accidents, etc.

February 13, 2012

Approved by the Executive (Education)

The handling of classes (including final examinations, etc.) in the event of weather announcements, suspension of public transportation, or incidents/accidents, etc. shall be as follows.

No. 1 Handling cases where all classes are concurrently cancelled (cancellation of classes on regular school days (excluding classes held on Saturdays))

1. Concurrent cancellation of all classes not requiring a decision by the executive (Education/Higashi Senda) (hereafter, Executive)

When an emergency warning is issued by the Hiroshima Local Meteorological Observatory for Hiroshima City and Higashihiroshima City, all classes on campuses located in those areas shall be concurrently cancelled.

However, when an emergency warning has been issued only for high seas or high tides in Higashihiroshima City, there shall be no concurrent cancellation of classes.

2. Concurrent cancellation of all classes deemed necessary by the Executive

In the following cases, when the Executive determines it would be difficult to hold classes on various campuses, all classes on the campus(es) in question that are to be held on that day shall be concurrently cancelled. When classes on Kasumi Campus (Higashi Senda Campus) are concurrently canceled due to the events (1) to (3), concurrent cancellation of all classes shall similarly take place on Higashi Senda Campus (Kasumi Campus).

A guide to the scope of the class periods to be concurrently cancelled and time of decision is as follows in 3.

- (1) When one or more warnings for violent winds, heavy rains, flooding, heavy snow, or blizzard are issued by the Hiroshima Local Meteorological Observatory for either Hiroshima City or Higashihiroshima City
- (2) When warnings are anticipated to be issued in advance for either heavy rains,

flooding, heavy snow, violent winds, or blizzard due to an approaching typhoon, etc. for Hiroshima City or Higashihiroshima City

- (3) When service for public transportation on the JR Sanyo Line, etc. is suspended due to accident, disaster such as heavy rains, or strike, etc.
- (4) When circumstances arise making it difficult for students and employees to commute to the university
- (5) When other incidents/accidents, etc. occur and entrance to campus is restricted

### 3. Guide to the scope of the class periods to be concurrently cancelled and time of decision

Scope of class periods to be concurrently cancelled	Time of decision
Classes starting from 8:45 up to 12:10	By around 06:45
Classes starting from 12:50 up to 17:05	By around 10:50
Classes starting from 17:30 up to 19:40	By around 16:00

### 4. Special provisions for holding a class during concurrent cancellation of classes

Special provisions for holding a class during concurrent cancellation of classes are as follows.

- (1) A class may be held when said class is an internship, practical training, volunteer activity, etc. not implemented on a campus subject to concurrent cancellation of classes and the dean, etc. of the implementing faculty has determined the safety of students is reliably ensured
- (2) When a class is held using an interactive system and only the campus to which the class is transmitted is subject to concurrent cancellation of classes, the class originating the transmission may be held when the dean of the implementing faculty determines it will complement the class to be held on that day for students on the campus to which the class is transmitted through distribution of that day's materials, submission of reports, etc. and will not cause a disparity in educational content among students
- (3) An online class may be held when the dean, etc. of the implementing faculty deems any of the following criteria applies. The responsible class teacher shall inform each of the students in advance of holding the class online in order to avoid any

disadvantage on the part of those students.

- In case it has been confirmed that the class can be held simultaneously and interactively for all students from home or remotely.
- In case the class can be provided on demand.

No. 2 Handling cases other than those noted in No. 1

Based on the handling of cases set forth in No. 1, the dean of each implementing faculty, etc. shall determine whether classes shall be cancelled, and shall immediately inform the Executive of measures, etc. that have been determined.

No. 3 Other

Notwithstanding No. 2, measures for cancellation of classes may be carried out when the Executive determines holding classes would be difficult.

No. 4 Application

This handling of classes, etc. stipulated here shall be applied from June 23, 2020.