

○Hiroshima University By-Laws Regarding Management of the Student ID Card
(April 1, 2004 Approved by the Vice President (Education/Students))

Hiroshima University By-Laws Regarding Management of the Student ID Card

Purpose:

Article 1. These By-Laws prescribe matters necessary to the management of student ID cards, based on the stipulations in Article 2, Paragraph 2 of Hiroshima University Regulations Regarding Student Life (April 1, 2004 Regulation No. 15).

Issuance:

Article 2. Upon admission, school transfer, or department transfer, or when the term of validity is passed, a student must be issued a predetermined student ID card (Appended Form) in the school or graduate school of enrollment, and must always carry it on his/her person.

Article 3. The student ID card will not be recognized as valid without a photo of the cardholder that conforms to a standards specified by This University.

Term of Validity:

Article 4. The term of validity for a student ID card shall be from the day of issuance until the last day of the term of study prescribed in Article 4 of Hiroshima University General Provisions (April 1, 2004 Regulation No. 2; hereafter, General Provisions) in the case of a school, and until the last day of the standard term of study prescribed in Article 6 to Article 9 of the Hiroshima University Graduate School Regulations (January 15, 2008 Regulation No. 2; hereafter Graduate School Regulations) in the case of a graduate school.

(2) The term of validity for a student ID card issued after the term of validity stipulated in the preceding paragraph has passed when enrollment exceeds the term of study or standard term of study shall be as follows.

[1] For a person recognized as completing curriculum over a long term based on the stipulations set forth in Article 22, Paragraph 1 of the General Provisions and Article 32, Paragraph 1 of the Graduate School Regulations, the term of validity shall be from the day of issuance until the last day of the period authorized for said completion of studies.

[2] For a person other than that set forth in the preceding item, the term of validity shall be 1 year from the day of issuance. However, in the case of a person permitted a leave of absence at the time of issuance, it shall be from the day of issuance until the day marking 1 year after the conclusion of the period of said permitted leave of absence.

Presenting the Student ID Card:

Article 5. The student ID card shall be presented whenever requested by teaching staff at This University.

Management:

Article 6. The student ID card shall not be lent to another person.

Article 7. When a student's school registration is stricken or the term of validity is passed, the student ID card must be immediately returned to the issuer.

Reissuance:

Article 8. When a student loses, severely damages, or alters the information on his/her student ID, or attempts to use a student ID in which the term of validity has passed, the student must immediately submit a request for reissuance.

Mutatis Mutandis Application:

Article 9. The stipulations set forth in these By-Laws (excluding Article 4, Paragraph 2) shall apply mutatis mutandis to research students (including foreign research students; hereafter the same shall apply), credited auditors, short-term foreign exchange students, special research students, special auditing students, and Japanese language preparatory education students. In this case, the phrase "Upon admission, school transfer or department transfer" shall be replaced with "when acceptance has been approved" for special research students, and "when acceptance has been permitted" for special auditing students and Japanese language preparatory education students, the phrase "school or graduate school of enrollment" that appears in Article 2 shall be replaced with "school, graduate school, Research Institute for Radiation Biology and Medicine, national joint usage facilities, or joint education and research facilities on campus of enrollment" for research students, "school, graduate school, Research Institute for Radiation Biology and Medicine, hospital, national joint usage facilities, or joint education and research facilities on campus of enrollment" for short-term foreign exchange students, and "Morito Institute of Global Higher Education" for Japanese language preparatory education students, and the phrase "the term of study prescribed in Article 4 of Hiroshima University General Provisions (April 1, 2004 Regulation No. 2; hereafter, General Provisions) in the case of a school, and the standard term of study prescribed in Article 6 to Article 9 of the Hiroshima University Graduate School Regulations (January 15, 2008 Regulation No. 2; hereafter, Graduate School Regulations) in the case of a graduate school" that appears in Article 4 shall be replaced with "the permitted research period" for research students, "the permitted enrollment period" for credited auditors and special auditing students, "the acceptance period" for short-term foreign exchange students and special research students, and "the permitted study period" for Japanese language preparatory education students.

(2) When a student ID card is issued to a research student, credited auditor, short-term foreign exchange student, special research student, special auditing student, or Japanese language preparatory education student in accordance with the stipulations set forth in

the preceding paragraph, it shall include an indication of research student, short-term foreign exchange student, credited auditor, special research student, special auditing student, or Japanese language preparatory education student.

Miscellaneous Provisions:

Article 10. In addition to the by-laws prescribed here, matters necessary to the implementation of these by-laws shall be separately prescribed.

Supplementary Provisions

1. This by-law shall come into effect from April 1, 2004.
2. When this by-law comes into effect, the provisions then in place regarding the management of the student ID card issued based on the former Hiroshima University By-Laws Regarding Management of the Student ID Card (established September 14, 1956) shall remain applicable, notwithstanding the stipulations set forth in Article 4.

Supplementary Provisions (January 15, 2008 Partial Revision)

This by-law shall come into effect from April 1, 2008.

Supplementary Provisions (September 29, 2009 Partial Revision)

1. This by-law shall come into effect from September 29, 2009.
2. When this by-law comes into effect, student ID cards having been issued based on the Hiroshima University By-Laws Regarding Management of the Student ID Card in effect prior to the revisions made in accordance with this by-law shall remain in effect only during the term of validity.

Supplementary Provisions (October 18, 2011 Partial Revision)

1. This by-law shall come into effect from April 1, 2012.
2. When this by-law comes into effect, student ID cards having been issued based on the Hiroshima University By-Laws Regarding Management of the Student ID Card in effect prior to the revisions made in accordance with this by-law shall remain in effect only during the term of validity.

Supplementary Provisions (February 19, 2016 Partial Revision)

This by-law shall come into effect from February 19, 2016. However, the revised stipulations in the Appended Form shall come into effect from March 1, 2016.

Supplementary Provisions (March 31, 2017 Partial Revision)

This by-law shall come into effect from March 31, 2017.

Supplementary Provisions (October 1, 2018 Partial Revision)

This by-law shall come into effect from October 1, 2018.

Supplementary Provisions (July 21, 2020 Partial Revision)

This by-law shall come into effect from July 21, 2020.

Appended Form (related to Article 2)

Student ID Card