

○Hiroshima University By-Laws for the Completion of a Minor Program  
(March 14, 2006 Approved by the Vice President (Education/Research))

Hiroshima University By-Laws for the Completion of a Minor Program

Purpose:

Article 1. These By-Laws shall prescribe matters necessary to the completion of a minor program offered as an education program at Hiroshima University (hereafter, This University), based on the stipulations in Article 10, Paragraph 2 of Hiroshima University Education Program Regulations (February 14, 2006; hereafter, the Regulations).

Names & Schools of Establishment:

Article 2. The names and schools of establishment for minor programs shall be as provided for in the Appended Table.

Class Subjects & Methods of Completion:

Article 3. The class subjects and methods of completion for minor programs shall be clearly stated in the Description of a Minor Program (hereafter, the Description) prescribed in Article 15, Paragraph 2 of the Regulations.

Registration:

Article 4. A student may register for a single minor program in cases where the criteria prescribed by the minor program are fulfilled. However, a student may not register for a minor program that is based on offerings from a major program to which said student is registered.

(2) The procedure for the registration set forth in the preceding paragraph shall take place during a predetermined period at the completion of each academic year, and the advisability of that registration shall be determined by a teacher committee for the relevant program.

(3) A student may count credits from a class subject in a minor program acquired prior to the registration set forth in Paragraph 1 toward the credits required to complete said program.

(4) Matters necessary to registration in a minor program shall be prescribed by teacher committee for said program.

(5) While a student is registered in a minor program, the dean of the school to which the student belongs shall note in his/her academic transcript that said student is completing the minor program.

Completion Procedure:

Article 5. The class subjects offered in each semester and the names of the teachers in charge, etc. shall be made public by the school of establishment at the start of each semester.

Article 6. A student must carry out a predetermined procedure for class subjects s/he intends to take within a period stipulated by the school of establishment in each term.

Approval of Credits Acquired Prior to Admission as a 1<sup>st</sup>-Year Student:

Article 7. The number of approved credits, etc. (restricted to credits set forth in Paragraph 1 and Paragraph 2 of Article 31 of Hiroshima University General Provisions (April 1, 2004 Regulation No.2)) previously acquired relevant to a minor program shall be prescribed as less than one-half the number of required credits, based on discussion in the teacher committee for said program, and shall be clearly stated in the Description of said program.

(2) The number of approved credits, etc. (restricted to credits previously acquired at This University (including credits acquired as a credited auditor)) previously acquired relevant to a minor program shall be prescribed based on discussion in the teacher committee for said program, and shall be clearly stated in the Description of said program.

Determination of Completion, etc.:

Article 8. The teacher committee for a minor program shall determine completion for a person who has been approved for graduation and acquired credits of the class subjects listed in the Description related to said program.

(2) The dean of the school of establishment shall confer a Certificate of Completion for a Minor Program (Appended Form) to a person who has completed a minor program.

(3) In cases where a student has completed a minor program, the dean of the school to which the student belongs shall note the completion of the minor program in his/her academic transcript.

Standards for Calculating No. of Credits:

Article 9. The calculation of the number of credits for each class subject shall be as provided for in the Hiroshima University General Education Course Completion Regulations (February 14, 2006 Regulation No.6) for general education courses, and as prescribed in the by-laws for each school for specialized education courses.

Examinations & Supplementary Examinations:

Article 10. The implementation of examinations and supplementary examinations shall be as provided for in the Hiroshima University General Education Course Completion Regulations for general education courses, and as prescribed in the by-laws for each school for specialized education courses.

Treatment of Credits:

Article 11. Credits acquired in a minor program may also be counted as credits required for the completion of a major program, in accordance with completion standards for the major program.

Miscellaneous Provisions:

Article 12. In addition to the by-laws prescribed here, matters necessary to completing a minor program shall be as provided for in each teacher committee.

Supplemental Provisions

This by-law shall come into effect from April 1, 2006.

Supplemental Provisions (September 7, 2007 Partial Revision)

This by-law shall come into effect from September 7, 2007, and stipulations set forth in the Hiroshima University By-Laws for the Completion of a Minor Program revised in accordance with this by-law shall be applied from April 1, 2007.

Supplemental Provisions (March 31, 2008 Partial Revision)

This by-law shall come into effect from April 1, 2008.

Supplemental Provisions (February 16, 2010 Partial Revision)

1. This by-law shall come into effect from April 1, 2010.
2. Provisions then in force regarding completion of a minor program relevant to students admitted in or before FY2008 shall remain applicable, regardless of stipulations (excluding portions related to the Appended Form for stipulations set forth in Article 8, Paragraph 2, and portions related to the stipulations for the minor program in Mathematics/Faculty of Science in the Appended Table) set forth in the Hiroshima University By-Laws for the Completion of a Minor Program (hereafter, New By-Laws) revised in accordance with this by-law.
3. The portions related to the stipulations for the minor program in Mathematics/Faculty of Science in the Appended Table for the New By-Laws shall not apply to students admitted in or before FY2009.
4. Notwithstanding the stipulations set forth in Paragraph 1 and Paragraph 2 of Article 7 in the New By-Laws, the no. of approved credits, etc. previously acquired in a minor program by students admitted in FY2009 shall be as shown in the following table.

Name of Program	No. of Approved Credits, etc. Previously Acquired at Another University, etc.	No. of Approved Credits, etc. (including credits acquired as a credited auditor) Previously Acquired at Hiroshima University
Area Studies	6 credits	16 credits
Socio-Cultural Studies	6 credits	16 credits
Humanities and the Study of Culture	6 credits	16 credits
Language & Culture	6 credits	16 credits

Behavioral Sciences	6 credits	16 credits
Sports Sciences	6 credits	16 credits
Life Sciences	6 credits	16 credits
Mathematical & Information Sciences	6 credits	16 credits
Integrated Physical Sciences	6 credits	16 credits
Natural Environmental Sciences	6 credits	16 credits
Philosophy/Thought & Cultural Studies	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
History	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Geography, Archeology & Cultural Properties	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Japanese and Chinese Literature and Languages	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
European and American Literature and Languages/Linguistics	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Elementary School Teacher Education	8 credits	16 credits
Special Needs School Teacher Education	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Secondary School Science Education	8 credits	
Secondary School Mathematics Education	6 credits	10 credits
Secondary School Technology and Information Education	6 credits	6 credits
Secondary School Social Studies/Geography/History/Civic Education	13 credits	26 credits
Secondary School Japanese Language Education	14 credits	30 credits
Secondary School English Language Education	12 credits	
Teaching Japanese as a Second Language	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Health and Sports Sciences Education	8 credits	

Human Life Sciences Education	8 credits	
Music Culture Education	8 credits	8 credits
Art Education	8 credits	16 credits
Educational Studies	No approval of previously acquired credits, etc.	18 credits
Psychology	No approval of previously acquired credits, etc.	18 credits
Public Policy Program	Up to 10 credits from general education courses (basic subjects) and specialized education courses (common subjects); specialized education courses (fundamental courses) are not included.	Up to 10 credits from general education courses (basic subjects) and specialized education courses (common subjects); specialized education courses (fundamental courses) are not included.
Business Law Program	Up to 10 credits from general education courses (basic subjects) and specialized education courses (common subjects); specialized education courses (fundamental courses) are not included.	Up to 10 credits from general education courses (basic subjects) and specialized education courses (common subjects); specialized education courses (fundamental courses) are not included.
Economic Analysis	8 credits; however, subject divisions are restricted to basic subjects.	8 credits; however, subject divisions are restricted to basic subjects.
Chemistry	4 credits	4 credits
Earth and Planetary Systems Science	8 credits	
Mechanical System Engineering	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Electronic Devices & Systems	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Electrical & Electronic Engineering Program	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Systems Engineering	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.

Information Engineering	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Applied Chemistry	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Chemical Engineering	6 credits	16 credits
Biotechnology	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Civil and Environmental Engineering	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Vehicle & Environmental Systems	No approval of previously acquired credits, etc.	No approval of previously acquired credits, etc.
Architecture and Building Engineering	No approval of previously acquired credits, etc.	20 credits
Integrated Ecoscience	8 credits	8 credits
Biological Science of Fisheries	8 credits	8 credits
Animal Science	8 credits	8 credits
Food Science	8 credits	8 credits
Applied Molecular & Cellular Biology	8 credits	8 credits

Supplemental Provisions (November 6, 2012 Partial Revision)

1. This by-law shall come into effect from April 1, 2013.
2. Provisions then in force regarding completion of a minor program in the Faculty of Integrated Arts and Sciences relevant to students admitted in or before FY2012 shall remain applicable, regardless of stipulations set forth in the Appended Table for the Hiroshima University By-Laws for the Completion of a Minor Program revised in accordance with this by-law.

Supplemental Provisions (February 6, 2015 Partial Revision)

1. This by-law shall come into effect from April 1, 2015.
2. Provisions then in force regarding completion of a minor program in the Faculty of Engineering relevant to students admitted in or before FY2014 shall remain applicable, regardless of stipulations set forth in the Appended Table for the Hiroshima University By-Laws for the Completion of a Minor Program revised in accordance with this by-law.

Supplemental Provisions (March 5, 2018 Partial Revision)

1. This by-law shall come into effect from April 1, 2018.
2. Provisions then in force regarding completion of a minor program relevant to students admitted in or before FY2017 shall remain applicable, regardless of stipulations set forth in the Appended Table for the Hiroshima University By-Laws for the Completion of a Minor Program revised in accordance with this by-law.

Supplemental Provisions (January 15, 2019 Partial Revision)

1. This by-law shall come into effect from April 1, 2019.
2. Provisions then in force regarding completion of a minor program relevant to students admitted in or before FY2018 shall remain applicable, regardless of stipulations set forth in the Appended Table for the Hiroshima University By-Laws for the Completion of a Minor Program revised in accordance with this by-law.

Appended Table (related to Article 2)

Names of Minor Programs & Schools of Establishment

Appended Form (related to Article 8, Paragraph 2)

Certificate of Completion of a Minor Program