



留学生の卒業後の就職活動

－ 在留資格「特定活動」の取得について －

留学生が卒業後就職活動を継続して行う場合には、6ヶ月間の「特定活動」での在留が認められました。その間に就職が決まれば就労ビザへの切り替えが可能になります。

※ただし、対象となる留学生は大学、大学院の正規課程卒業者のみです。博士課程後期の単位取得満期退学の学生も申請ができます。

申請時に必要な書類

1. 在留資格変更許可申請書(写真添付)
2. パスポート及び在留カード
3. 留学中の経費支弁証明(送金証明書や預金通帳の写しなど)
4. 直前まで在籍していた大学の卒業証明書
* 各所属学部・研究科で発行してもらってください。卒業前に申請する場合は、まず、「卒業見込み証明書」を提出し、卒業後、「卒業証明書」も提出する。
5. 直前まで在籍大学の継続就職活動にかかる推薦状
* 各所属学部・研究科で発行してもらってください。
6. 継続就職活動を行っていることを明らかにする書類
* 入社試験を受けた会社からの不合格通知書・面接日程通知書等。
* 大学院生で研究に専念する必要がある、在学中就職活動を十分に行うことができなかった場合は、指導教員等が作成した理由書(任意様式)を提出する。
7. 資格外活動許可申請書(資格外活動(アルバイト)を予定している場合)

申請先 広島出入国在留管理局

住所: 〒730-0012 広島市中区上八丁堀2-31 広島法務総合庁舎内

受付: 9時から4時(土・日・祝日を除く) 電話: 082-221-4468(留学・研修審査部門)

申請の流れ

- ① 出入国在留管理局へ行き、「在留資格変更許可申請」(在留資格「特定活動」への変更)を行う。
- ② 在留資格「特定活動」の許可を得て、就職活動を行う。(6か月間)
- ③ その間で就職先が決まらない場合は、もう一度、支援室で推薦状を作成してもらい、「在留期間更新許可申請」を行うことで、さらに6か月間就職活動ができる。
- ④ 就職が決まった場合は「技術・人文知識・国際業務」など仕事にあった在留資格への変更(「在留資格変更許可申請」)を行う。
- ⑤ 就職先が決まった場合、また、決まらずに帰国する場合も、**その後の進路を支援室に必ず報告する。**



Post-Graduation Job Hunting for International Students

—Regarding the acquisition of “Designated Activities” —

A stay of 6 months with the “Designated Activities” visa has been permitted for international students who wish to continue their job-hunting activities after graduation. If they get employment during that time, students are able to change to a working visa. ✕This only applies to international students who have successfully completed accredited undergraduate or graduate courses. The Immigration Bureau will also accept applications from those who have finished Ph.D. programs without a dissertation.

Documents Required for Application:

1. Application for change of status of residence (photo attached)
2. Passport and residence card
3. Financial statement (proof of bank transfer, copy of a bank book, etc.)
4. Certificate of graduation for a degree

*Please request at your respective school/graduate school. When you apply before graduating, submit a “certificate of expected graduation” at first. After you have graduated, submit a “certificate of graduation” also.

5. Letter of recommendation from a university

*Please request at your respective school/graduate school.

6. Document to show evidence of job-hunting activities

*Failure notifications, letters confirming a job interview date and time sent by companies, etc. If you are a graduate student and were unable to fully engage in job-hunting due to your research activities, submit a “statement of reasons” (optional form) prepared by your supervisor.

7. Application for a part-time work permit (if you intend to work part-time)

Where to apply: Hiroshima Immigration Bureau

Address : 2-31 Kami-Hatchobori, Naka-ku, Hiroshima
In the Hiroshima Legal Affairs Government Complex, 730-0012

Office hours : 9:00-16:00 (Except Sat., Sun. and National Holidays)

Telephone : 082-221-4468 (Student and Trainee Inspection Department)

Application Process:

Step 1: Apply for a **change of status of residence** at the Immigration Bureau.

(Change your status to “Designated Activities”)

Step 2: Acquire a “Designated Activities” visa and engage in job hunting activities for 6 months.

Step 3: If you cannot find a job during that period, you can reobtain a “**Letter of Recommendation**” from the support office at your school/graduate school, and apply for an **extension of period of stay**. If your eventual request is granted, you will be allowed to stay in Japan for another 6 months, which comes to be 12 months in total at maximum.

Step 4: Once you get employed, you need to **change your status of residence** in accordance with the type of work you engage in. (e.g. “Engineer/Specialist in Humanities/International Services”, etc.)

Step 5: **The result of job hunting should be reported to the support office at your school/graduate school** (including the case where you do not find any jobs and return to your home country).

For INQUIRIES at the university, please contact the Global Initiatives Group.
Phone: 082-424-7129 Email: kokusai-sien@office.hiroshima-u.ac.jp