

○ Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students

(March 31, 2009 Approved by the Executive (Education))

Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students

Purpose:

Article 1. These By-Laws prescribe matters necessary to the completion of class subjects at Hiroshima University Graduate School by undergraduate students (hereafter, Early Completion of Graduate Subjects) at Hiroshima University (hereafter, This University), based on stipulations in Article 26, Paragraph 2 of Hiroshima University General Provisions (April 1, 2004 Regulation No. 2).

Aims:

Article 2. The aim of Early Completion of Graduate Subjects shall be to offer an opportunity to complete class subjects in the graduate school curricula at This University to undergraduate students who are demonstrating outstanding academic performance and who intend to advance to a graduate school at This University, and to network with graduate school education.

Graduate Schools, etc. and Class Subjects of Implementation:

Article 3. The graduate schools, the basic organizations for the delivery of inter-graduate school programs, class subjects, etc. that implement Early Completion of Graduate Subjects shall be as provided for in the Appended Table.

Qualifications for Curricula Completion of Graduate Subjects:

Article 4. A person who falls under the following may be eligible for Early Completion of Graduate Subjects.

[1] A registered student who at the time of 3<sup>rd</sup>-year student and over

[2] A person who intends to advance to a graduate school at This University

[3] A person who has a higher GPA than that prescribed by the graduate school or the basic organizations for the delivery of inter-graduate school programs, to which s/he intends to enroll

Application Procedure:

Article 5. A person intending to undertake Early Completion of Graduate Subjects shall submit the Application for Early Completion of Graduate School Class Subjects (Appended Form No. 1) noting the class subjects stipulated by the graduate school or the basic organizations for the delivery of inter-graduate school programs (hereinafter, “Graduate School, etc.”), to the dean of the school of enrollment up to 1 month prior to the start of the academic year or term in which s/he intends to complete the class subjects.

- (2) An application submitted in accordance with the preceding paragraph may only be submitted to a single Graduate School, etc.

School Dean Recommendation:

Article 6. When completing class subjects in a graduate school at This University is deemed educationally beneficial, the dean of the school of enrollment shall make a recommendation to the dean of the Graduate School, etc. that establishes said class subjects and provide documents of academic performance up to the term wherein the application date of the previous article, paragraph 1 falls, using the Application for Early Completion of Graduate School Class Subjects.

Approval for Completion:

Article 7. Following a review based on the recommendation set forth in the preceding article, the dean of the Graduate School, etc. shall grant approval for completion of class subjects in said Graduate School, etc. and notify the student through the dean of the school of enrollment using the Notification of Early Completion of Graduate School Class Subjects (Appended Form No. 2).

Maximum No. of Class Subjects:

Article 8. The number of credits that may be applied for through class completion shall be prescribed by the Graduate School, etc. up to 15 credits.

Cancellation and Changes to Class Subjects:

Article 9. A person intending to cancel or make changes to the class subjects for which s/he is authorized to take under the Early Completion of Graduate Subjects shall submit the Report on Cancellation of/Change to Early Completion of Graduate School Class Subjects (Appended Form No. 3) to the dean of the Graduate School, etc. that establishes said class subjects, within the registration period.

- (2) The cancellation of the class subjects stipulated in the preceding paragraph may be approved only when special circumstances exist, such as when an approved class subject coincides with the day/time of a school class subject.

- (3) Changes to the class subjects stipulated in Paragraph 1 may be approved only when a class subject is cancelled in accordance with the stipulations set forth in the preceding paragraph, provided the number of credits fall within that of the cancelled class subjects.

Performance Assessment of Class Subjects & Granting of Credits:

Article 10. The stipulations set forth in Article 29 and Article 30 of the Hiroshima University Graduate School Regulations (January 15, 2008 Regulation No. 2) shall be applied to the performance assessment of class subjects and granting of credits.

Treatment of Acquired Credits:

Article 11. Up to 15 credits acquired by a person granted approval to complete class subjects in accordance with stipulations set forth in Article 7 (hereafter, Person Granted

Approval for Early Completion of Graduate Subjects) may be included in the credits required for completion of a Graduate School, etc., only to the extent of the number of credits prescribed by the Graduate School, etc., and only in cases where the Person Granted Approval for Early Completion of Graduate Subjects is admitted to said Graduate School, etc. after graduation.

- (2) The Graduate School, etc. shall stipulate whether the number of credits prescribed by the Graduate School, etc. that are set forth in the preceding paragraph shall be included in the number of approved credits in Article 2, Paragraph 2 of the Hiroshima University By-Laws Regarding Approval of Credits Acquired Prior to Admission (April 1, 2004 Approved by the Vice President (Education/Students)).
- (3) The credits acquired by a Person Granted Approval for Early Completion of Graduate Subjects may not be included in credits required for graduation in the school of enrollment.

Tuition:

Article 12. Tuition shall not be collected for class subjects at a graduate school at This University completed by a Person Granted Approval for Early Completion of Graduate Subjects.

#### Supplementary Provisions

This by-law shall come into effect from April 1, 2009.

#### Supplementary Provisions (January 13, 2012 Partial Revision)

1. This by-law shall come into effect from February 1, 2012.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2009.

#### Supplementary Provisions (February 6, 2013 Partial Revision)

1. This by-law shall come into effect from February 6, 2013.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2010.

#### Supplementary Provisions (January 28, 2014 Partial Revision)

1. This by-law shall come into effect from January 28, 2014.

2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2011.

Supplementary Provisions (February 6, 2015 Partial Revision)

1. This by-law shall come into effect from February 6, 2015.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2012.

Supplementary Provisions (February 5, 2016 Partial Revision)

1. This by-law shall come into effect from February 5, 2016.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2013.

Supplementary Provisions (February 21, 2017 Partial Revision)

1. This by-law shall come into effect from February 21, 2017.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2014.

Supplementary Provisions (March 5, 2018 Partial Revision)

1. This by-law shall come into effect from March 5, 2018.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2015.

Supplementary Provisions (March 1, 2019 Partial Revision)

1. This by-law shall come into effect from April 1, 2019.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2016.

Supplementary Provisions (May 1, 2019 Partial Revision)

This by-law shall come into effect from May 1, 2019.

Supplementary Provisions (February 27, 2020 Partial Revision)

1. This by-law shall come into effect from April 1, 2020.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2017.

Supplementary Provisions (January 29, 2021 Partial Revision)

This by-law shall come into effect from January 29, 2021.

Supplementary Provisions (February 16, 2021 Partial Revision)

1. This by-law shall come into effect from April 1, 2021.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2018.

Supplementary Provisions (February 4, 2022 Partial Revision)

1. This by-law shall come into effect from April 1, 2022.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2019.

Supplementary Provisions (October 14, 2022 Partial Revision)

This by-law shall come into effect from October 14, 2022.

Supplementary Provisions (March 31, 2023 Partial Revision)

1. This by-law shall come into effect from April 1, 2023.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2020.

Supplementary Provisions (October 10, 2023 Partial Revision)

This by-law shall come into effect from October 10, 2023.

Supplementary Provisions (February 8, 2024 Partial Revision)

1. This by-law shall come into effect from April 1, 2024.

2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2021.

Supplementary Provisions (March 29, 2024 Partial Revision)

1. This by-law shall come into effect from April 1, 2024.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2021.

Supplementary Provisions (March 7, 2025 Partial Revision)

1. This by-law shall come into effect from April 1, 2025.
2. The stipulations set forth in the Hiroshima University By-Laws for the Completion of Graduate School Class Subjects by Undergraduate Students revised in accordance with this by-law shall be applied to students admitted in or after FY2022.

Appended Table (related to Article 3)

Appended Form No. 1 (related to Article 5)

Application for Early Completion of Graduate School Class Subjects

Appended Form No. 2 (related to Article 7)

Notification of Early Completion of Graduate School Class Subjects

Appended Form No. 3 (related to Article 9)

Report on Cancellation of/Change to Early Completion of Graduate School Class Subjects